

Penallta House,  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

Tŷ Penallta,  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG

Acting Chief Executive / Prif Weithredwr Dros Dro  
**Nigel Barnett ICSA, CIPD, MBA**



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**Date: 1st May 2013**

Dear Councillor,

You are hereby invited to attend the **Annual Meeting of Caerphilly County Borough Council** which will be held at the **Council Offices, Penallta House (Council Chamber)** on **Thursday, 9th May 2013** at **6.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Nigel Barnett', with a small dot at the end.

**Nigel Barnett**  
ACTING CHIEF EXECUTIVE

## **A G E N D A**

1. Retiring Mayor's remarks.
2. To elect a Mayor of the Council until the Annual Meeting in May 2014 and make a civic salary payment.
3. Presentation of Past Mayor and Consorts' Badges.
4. To appoint a Deputy Mayor of the Council until the Annual Meeting in May 2014 and make a civic salary payment.
5. Mayor's Announcements.
6. To note the results of the Risca East Ward By-Election.
7. To note that Councillor H.A. Andrews will receive a senior salary payment as Leader of Council.
8. To note the appointment of Deputy Leader(s) and make a senior salary payment.

**A greener place Man gwyrdach**



9. To note the number of Members to be appointed to Cabinet, the names the Leader has chosen to become Members of the Cabinet and to make senior salary payments.
10. Leader's Statement - verbal.
11. To appoint the Chairmen and Vice - Chairmen of the following Overview and Scrutiny Committees for the ensuing year and make a senior salary payment to the Chairmen:-
  - Education for Life Scrutiny Committee
  - Health Social Care and Well Being Scrutiny Committee
  - Policy and Resources Scrutiny Committee/Crime and Disorder Scrutiny Committee
  - Regeneration and Environment Scrutiny Committee
12. To appoint members to serve on the following Overview and Scrutiny Committees for the ensuing year (report identifying current representatives attached):-
  - Education for Life Scrutiny Committee
  - Health Social Care and Well Being Scrutiny Committee
  - Policy and Resources Scrutiny Committee/Crime and Disorder Scrutiny Committee
  - Regeneration and Environment Scrutiny Committee
13. To appoint the Chairmen and/or Vice-Chairmen (as necessary) to the following Committees for the ensuing year and make a senior salary payment to the Chairmen:- (\*not applicable)
  - Appeals Panel (Disciplinary/Grievance)\*
  - Appointments Committee\*
  - Audit Committee
  - Democratic Services Committee
  - Investigating and Disciplinary Committee\*
  - Licensing Committee
  - Planning Committee
14. To appoint Members to serve on the following committees for the ensuing year (report identifying current representatives attached).
  - Appeals Panel (Disciplinary/Grievance) (3 members/3 substitutes)
  - Appointments Committee (8 members)
  - Audit Committee (12 members)
  - Democratic Services Committee (16 members)
  - Investigating and Disciplinary Committee (7 members)
  - Licensing Committee (15 members)
  - Planning Committee (20 members)
  - Standards Committee (2 members/2 substitutes)
  - Sustainable Development Advisory Panel (11 members)
15. To constitute Sub-Committees/Working Parties/Panels/Boards and appoint members to serve thereon for the ensuing year (report identifying current representatives attached).
16. To appoint representatives to serve on outside bodies where required (report identifying current representatives attached).

**Circulation:**

All Members and Appropriate Officers